

DATE: 2 0

HOME CLUB

RESPONSIBLE PERSON DETAILS

TITLE	GIVEN NAME	SURNAME
D.O.B <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
GENDER: MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>		
CURRENT ADDRESS <input type="text"/>		
STATE <input type="text"/> <input type="text"/> <input type="text"/>	POSTCODE <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	MOBILE <input type="text"/>
HOME <input type="text"/>	WORK <input type="text"/>	
EMAIL <input type="text"/>		

A 'responsible person' is assigned to each student or family. They must be 18 years of age or older. The 'responsible person' is responsible for all payments, and also as an emergency contact. Generally, this is the parent or guardian.

RESPONSIBLE PERSON SIGNATURE

STUDENT DETAILS	OFFICE USE ONLY
STUDENT NAME <input type="text"/>	STUDENT# <input type="text"/> FEE \$ <input type="text"/> P/F
STUDENT NAME <input type="text"/>	STUDENT# <input type="text"/> FEE \$ <input type="text"/> P/F
STUDENT NAME <input type="text"/>	STUDENT# <input type="text"/> FEE \$ <input type="text"/> P/F
STUDENT NAME <input type="text"/>	STUDENT# <input type="text"/> FEE \$ <input type="text"/> P/F

DIRECT DEBIT AUTHORITY

I authorise Club Lime, (User ID 245416 The Club Group Pty Ltd) to arrange, through its own financial institution, to debit any amount from my nominated **account** at the financial institution shown below according to the details specified subject to the terms and conditions of the Direct Debit Request Service Agreement.

DIRECT DEBIT REQUEST - BANK ACCOUNT:

This debit will be made through the Bulk Electronic Clearing System (BECS) from **your account** held at the financial institution.

ACCOUNT NAME ACCOUNT #

BRANCH INSTITUTION BSB

OR DEBIT MY CREDIT CARD ACCOUNT: Direct debiting to credit cards does not form part of procedures governed by the Bulk Electronic Clearing System. Please refer to procedures detailed in **your** cardholder terms and conditions provided by **your** Financial Institution.

MASTERCARD VISA AMEX ACCOUNT HOLDERS NAME

CARD #

EXP

CVS

I acknowledge that unless I provide written notice of termination of my membership prior to the end of the fixed term of my Periodic Billing Agreement, I will still be liable for my membership fees until 28 days after I provide notice of termination. I understand Club Lime Swim School must respond to its receipt of a written notice within 7 days.

SIGNATURE OF ACCOUNT HOLDER FOR CHOSEN PAYMENT METHOD ABOVE

OFFICE USE ONLY

RESPONSIBLE PERSON # PROCESSED BY:

NOTES

The following is your Direct Debit Service Agreement with the **Club Lime Swim School ('CLSS')**, a related entity of Viva Leisure Operations Pty Ltd. The agreement is designed to explain what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit Provider.

We recommend you keep this agreement in a safe place for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR form.

Definitions

- **account** means the *account* held at *your financial institution* from which *we* are authorised to arrange for funds to be debited.
- **agreement** means this Direct Debit Request Service Agreement between *you* and *us*.
- **banking day** means a day other than a Saturday or a Sunday or a public holiday listed throughout *Australia*.
- **debit day** means the day that payment by *you* to *us* is due.
- **debit payment** means a particular transaction where a debit is made.
- **direct debit request** means the Direct Debit Request between *us* and *you*.
- **us** or **we** means **Viva Leisure Operations Pty Ltd** and its related entities, (the Debit User) *you* have authorised by signing a *direct debit request*.
- **you** means the *customer* who signed the Direct Debit Request.
- **your financial institution** means the financial institution nominated by *you* on the DDR at which the *account* is maintained.

1. Debiting your account

By signing a Direct Debit Request, *you* have authorised *us* to arrange for funds to be debited from *your account*. You should refer to the Direct Debit Request and this *agreement* for the terms of the arrangement between *us* and *you*.

We will only arrange for funds to be debited from *your account* as authorised in the Direct Debit Request

If the *debit day* falls on a day that is not a *banking day*, *we* may direct *your financial institution* to debit *your account* on the following *banking day*. If *you* are unsure about which day *your account* has or will be debited *you* should ask *your financial institution*.

2. Amendments by us

We may vary any details of this *agreement* or a Direct Debit Request at any time by giving *you* at least fourteen **(14) days'** written notice.

3. Amendments by you

You may change, stop or defer a *debit payment*, or terminate this *agreement* by providing *us* with at least twenty eight **(28) days'** notification by writing to: **Club Lime Swim School, PO Box 1, Mitchell ACT 2911** or email to info@clubswim.com.au or arranging it through *your* own financial institution.

4. Your obligations

Is *your* responsibility to ensure that there are sufficient clear funds available in *your account* to allow a *debit payment* to be made in accordance with the Direct Debit Request.

If there are insufficient clear funds in *your account* to meet a *debit payment*:

- (a) *you* may be charged a fee and/or interest by *your financial institution*;
- (b) *you* may also incur fees or charges imposed or incurred by *us*; and
- (c) *you must* arrange for the *debit payment* to be made by another method or arrange for sufficient clear funds to be in *your account* by an agreed time so that *we* can process the *debit payment*.

You should check *your account* statement to verify that the amounts debited from *your account* are correct

If Viva Leisure Operations Pty Ltd. is liable to pay goods and services tax ("GST") on a supply made in connection with this *agreement*, then *you* agree to pay Viva Leisure Operations Pty Ltd. on demand an amount equal to the consideration payable for the supply multiplied by the prevailing GST rate.

5. Dispute

If *you* believe that there has been an error in debiting *your account*, *you* should notify *us* directly on **(02) 6163 8010** and confirm that notice in writing with *us* as soon as possible so that *we* can resolve *your* query more quickly. Alternatively *you* can take it up with *your financial institution* direct.

If *we* conclude as a result of our investigations that *your account* has been incorrectly debited *we* will respond to *your* query by arranging for *your financial institution* to adjust *your account* (including

interest and charges) accordingly. We will also notify *you* in writing of the amount by which *your account* has been adjusted.

If *we* conclude as a result of our investigations that *your account* has not been incorrectly debited *we* will respond to *your* query by providing *you* with reasons and any evidence for this finding in writing.

6. Confidentiality

We will keep any information (including *your account* details) in *your* Direct Debit Request confidential. We will make reasonable efforts to keep any such information that *we* have about *you* secure and to ensure that any of our employees or agents who have access to information about *you* do not make any unauthorised *use*, modification, reproduction or disclosure of that information.

We will only disclose information that *we* have about *you*:

- (a) to the extent specifically required by law; or
- (b) for the purposes of this *agreement* (including disclosing information in connection with any query or claim).

7. Notice

If *you* wish to notify *us* in writing about anything relating to this *agreement*, *you* should write to **Club Lime Swim School, PO Box 1, Mitchell ACT 2911**.

We will notify *you* by sending a notice in the ordinary post to the address *you* have given *us* in the Direct Debit Request.

Any notice will be deemed to have been received on the third *banking day* after posting.