

DATE: 2 0

SESSION: 1 2 3

HOME CLUB

STUDENT DETAILS #1		TITLE	GIVEN NAME	SURNAME
D.O.B	<input type="text"/>			
GENDER:	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>		
CURRENT ADDRESS	<input type="text"/>			
STATE	<input type="text"/>	POSTCODE	<input type="text"/>	MOBILE <input type="text"/>
HOME	<input type="text"/>	WORK	<input type="text"/>	
EMAIL	<input type="text"/>			
MEDICAL CONDITIONS	<input type="text"/>			

STUDENT DETAILS #2		TITLE	GIVEN NAME	SURNAME
D.O.B	<input type="text"/>			
GENDER:	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>		
CURRENT ADDRESS	<input type="text"/>			
STATE	<input type="text"/>	POSTCODE	<input type="text"/>	MOBILE <input type="text"/>
HOME	<input type="text"/>	WORK	<input type="text"/>	
EMAIL	<input type="text"/>			
MEDICAL CONDITIONS	<input type="text"/>			

EMERGENCY CONTACT	
GIVEN NAME	<input type="text"/>
SURNAME	<input type="text"/>
RELATIONSHIP	<input type="text"/>
PHONE	<input type="text"/>

TERMS OF AGREEMENT	<p>I understand that during such times that I frequent the premises or participate in an activity organised by Club Lime Swim School (CLSS), be it internal or external, that I am doing so at my own risk. I will not hold CLSS liable for any personal injury or loss of belongings which may arise from the negligence of CLSS, its staff, clients or associates. I understand the membership plan I am subscribing to, and the costs associated with it. I/We understand there is a No Refund Policy. I/We have read the Make-Up Policy and Terms and Conditions, and agree to abide by them at all times. I/We understand that all charges will appear on my records from CLSS. I/We understand class times and instructors are subject to change. Full terms and conditions overleaf.</p>
<p>COMPLETED BY CUSTOMER / PARENT / GUARDIAN</p> <p>EXECUTED BY PARENT / GUARDIAN <input type="checkbox"/></p> <p>SIGNATURE OF CUSTOMER / PARENT / GUARDIAN <input type="text"/></p> <p>PRINT NAME <input type="text"/></p>	<p>COMPLETED BY SALES PERSON</p> <p>DATED <input type="text"/></p> <p>SIGNATURE OF SALES PERSON <input type="text"/></p> <p>PRINT NAME <input type="text"/></p>

OFFICE USE ONLY	<p>STUDENT 1 # <input type="text"/></p> <p>STUDENT 2 # <input type="text"/></p>	<p>LEVEL <input type="text"/></p> <p>LEVEL <input type="text"/></p>	<p>PROCESSED BY <input type="text"/></p> <p>PROCESSED BY <input type="text"/></p>
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NOTES	<input type="text"/>
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1. You are entering into a contract for the membership type specified in the Club Lime Swim School ("CLSS") Enrolment Form ('Enrolment Form').
2. If the membership type selected is a Direct Debit Membership *you* consent to the continuation of that membership until cancelled in accordance with these terms.
3. If the membership type selected is a Pre-Paid Membership *you* acknowledge that the membership will only remain valid for the pre-paid term.
4. CLSS memberships cannot be *suspended* or put on hold. In limited circumstances memberships may be extended if there are sufficient medical grounds or other reasons considered exceptional by CLSS Management. No refunds or make up credits will be issued for lessons that are missed without an approved extension.
5. The CLSS may not operate at times due to public holidays, general maintenance programs or other unforeseen circumstances. Where possible, these dates and times will be notified to members ahead of time and alternate classes will be arranged.
6. CLSS Management reserve the right to *suspend* or cancel a memberships if a member or parent /guardian does not behave in a correct and orderly manner, is under the influence of drugs / alcohol, is *abusive* to staff or other clients, does not adhere to the conditions of the membership, or is deemed unfit to *use* any part of the facility.
7. Members are required to ensure the safety of their personal belongings. The CLSS doesn't accept any responsibility for items which are lost, misplaced or stolen.
8. The *use* of CLSS facilities and access to classes are dependent on *you* ensuring that *your* membership is up to date. Membership cards *must* be produced at all times when entering the facility or at the request of a staff member. Lost or stolen cards *must* be reported and a charge of \$40.00 is payable for a replacement card.
9. At all times prior to entering the facility, *you* acknowledge that *you* are of sound fitness, and are not exercising against *your* Doctor's orders. You acknowledge that should *you* injure *yourself* or get hurt while utilising the services of the facility that *you* take full responsibilities for *your* actions and injuries.

10. By becoming a member, *you* confirm *you* have read, understood and acknowledge that *you* will adhere to the Membership Terms and Conditions, and that *you* understand that this *agreement* is legally binding.

Club Lime Swim School Make Up Policy

11. A make up lesson is a service available when a member notifies CLSS of an expected absence no later than 24 hours prior to the scheduled lesson time. If the member is unable to provide CLSS with 24 hours' notice due to medical reasons, shorter notice may be accepted if a Medical Certificate is provided.
12. On proper notice being provided a member may access a make up lesson provided there are available vacancies and at the discretion of CLSS management and subject to the following conditions:
 - A total of three (3) make up lessons are available per enrolment, per session.
 - Make up lessons cannot be arranged in the first two (2) or last two (2) *weeks* of a session.
 - Once a make up lesson has been booked, it cannot be changed. Therefore if *you* are unable to attend, the lesson will be forfeited.
 - Make up lessons are not a guarantee and depend solely on notified absence vacancies.

Privacy Policy

This is the Viva Leisure Pty Limited ("Viva") (and associated companies) Privacy Policy. This policy guarantees our commitment to our *Customers* and *Members*.

This Policy forms part of Viva's Terms and Conditions and should be read in conjunction with it.

1. Viva may, at its discretion, retain and access any data or information concerning *your use* of the Services provided by Viva. This information will *usually* be in the form of hours *used*, and visits to the facility, but may contain other relevant information.
2. Viva will store information on its members on its private database for the purpose of contacting its members for renewals, special offers, and marketing.
3. Viva will never disclose *Customers* personal information or any other information or data held by *us* about *you* to a third party unless:

3.1 There is reason to *suspect* that unlawful activity has been, is being or may be engaged in, and *we* disclose this information as a necessary part of our investigation of the matter or in reporting our concerns to relevant persons or authorities;

3.2 We are required or specifically permitted by or under law to provide this information to an authority or person that is duly authorised to request it;

3.3 A court order compels *us* to disclose this information to a specified recipient; or

3.4 We are otherwise required or specifically permitted by law to disclose this information.

3.5 Viva will never *use* or disclose *your* credit report or any personal information derived from that report unless *we* are required or specifically permitted to do so under the Privacy Act 1988 or the Credit Reporting: Code of Conduct.

4. As a *Customer*, *you* acknowledge that *we must* cooperate with the lawful requests of members of the police force or any other person duly authorised to investigate breaches of the law, and that *we* may disclose any information held by *us* in relation to *your account* to such authorities if compelled or required to do so.
5. Viva may as part of its monitoring of service reliability and availability record additional information required to assist in this monitoring. This information will always be kept strictly confidential.
6. Viva will maintain all its records for as long as is required by law. All the information will be located in a secure area. If a *Customer* requires viewing of the information, they will be required to provide suitable forms of identification, and Viva will be the sole authority authorised to accept or reject the request to review the information recorded.
7. Viva is the sole owner of all the information which it collects. Viva will not sell, share, or rent this information to any third party.

Revision 1 (August 2018)